



Company website: www.sunwize.com

About SunWize:

SunWize Technologies, Inc., a subsidiary of Mitsui & Co. (USA), Inc., offers superior solar energy solutions to homes and businesses in the U.S. and abroad. The SunWize advantage is complete commitment to the customer's satisfaction. Founded in 1992, SunWize is a pioneering solar distributor delivering top-tier products to the North American marketplace. The company manufactures a full line of best-in-class engineered solutions. In addition, SunWize continues to build on its reputation for high-quality residential, commercial, public sector and industrial installations. The company operates manufacturing and distribution facilities on the east and west coasts and sales offices throughout the U.S. and Canada.

Compensation and Benefits:

SunWize offers a competitive salary plus fully comprehensive benefits. Our generous benefits package includes a 401(k) Retirement Plan, medical/dental/life/disability program, 10 days annual vacation time, 6 days sick time, 6 days of PTO time, prorated from your date of hire.

Classification: This is a full time position

Location: San Jose-CA

Position Title: Project Manager, Commercial Systems Div

Effective Date: Now

Primary Job Responsibilities

- Provide single point accountability for commercial solar projects from order entry through design, procurement, installation, commissioning and post-sale support.
- Manage and provide leadership for project team consisting of project engineers, installation crews, subcontractors and consultants.
- Provide full management accountability for project revenue, margin, and schedule for multiple simultaneous commercial solar projects totaling greater than \$5 million in revenue.
- Effectively execute the role of lead representative of the company in all interactions with the customer from project award through project completion
- Responsible for identification and compliance with all contract requirements and development of change orders
- Prepare budgets and schedules, track project actual vs. plan and take corrective action to meet objectives
- Oversee system technical design and components specification for commercial PV systems
- Manage preparation of Bills of Material and Scopes of Work; manage procurement, production, subcontracting and scheduling of deliveries and services
- Oversee preparation of mobilization and installation plans; provide oversight of installation activities
- Oversee project cost reporting, invoicing, and accounting
- Oversee development of quality control, testing and system commissioning plans
- Oversee completion of utility interconnection agreements, rebate applications, and inspections
- Oversee management of remote performance monitoring and reporting system technology
- Oversee preparation of manuals, drawings, reports and other documentation
- Provide and/or oversee customer training

- Oversee maintenance planning and after-installation support
- Provide sales support for proposal preparation including system evaluation, system sizing, cost estimates, budgets, and schedules
- Other duties as assigned

Qualifications

- Minimum of 5 years of commercial construction project management experience
- BS degree in Engineering. Construction Management or related discipline required
- Experience with commercial 3-phase electrical power construction projects
- Contractual language familiarity
- Familiarity with project cost accounting and tracking procedures
- Strong organizational skills to manage interdisciplinary team
- Ability to work with external customers and internal colleagues to obtain optimal technical solutions, and meet schedule requirements
- Logistics, scheduling and budgeting knowledge
- Familiarity with test equipment, tools and methods
- A personal commitment to a safe working environment
- Strong computer application skills including Microsoft Project and Microsoft Office Suite; Salesforce; Power Point; Excel and Word
- Working knowledge of AutoCAD preferred
- Detail oriented, with effective written and verbal communication skills

Other Requirements

- Occasional domestic travel will be required

All interested and qualified candidates please submit resume to sunwizecareers@sunwize.com for immediate consideration.